



**CITY COUNCIL AGENDA
REGULAR MEETING
CITY OF HALF MOON BAY**

TUESDAY, JULY 15, 2025

**HYBRID MEETING (SEE NEXT PAGE)
ADCOCK COMMUNITY CENTER
535 KELLY AVENUE
HALF MOON BAY, CA 94019**

**Robert Brownstone, Mayor
Debbie Ruddock, Vice Mayor
Patric Jonsson, Councilmember
Paul Nagengast, Councilmember
Deborah Penrose, Councilmember**

7:00 PM

This agenda contains a brief description of each item to be considered. Those wishing to address the City Council on any matter not listed on the Agenda, but within the jurisdiction of the City Council to resolve, may come forward to the podium during the Public Forum portion of the Agenda and will have a maximum of three minutes to discuss their item. Those wishing to speak on a Public Hearing matter will be called forward at the appropriate time during the Public Hearing consideration.

Please Note: Anyone wishing to present materials to the City Council, please submit seven copies to the City Clerk.

Copies of written documentation relating to each item of business on the Agenda are on file in the Office of the City Clerk at City Hall and the Half Moon Bay Library where they are available for public inspection. If requested, the agenda shall be available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132.) Information may be obtained by calling 650-726-8271.

In compliance with the Americans with Disabilities Act, special assistance for participation in this meeting can be obtained by contacting the City Clerk's Office at 650-726-8271. A 48-hour notification will enable the City to make reasonable accommodations to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

<http://hmbcity.com/>

HYBRID MEETING PARTICIPATION PROTOCOLS

*This meeting will be held in-person and via Zoom for public participation. Remote participation is provided as a supplemental way to provide public comment, but this method does not always work. The public is encouraged to attend in person to ensure full participation. Public comments may be made in-person or remotely via Zoom, and interpretation will be available. All Councilmembers and staff will participate in person. During any public comment portions, attendees may use the "raise your hand" feature and will be called upon and unmuted when it is their turn to speak. The meeting will also be streamed on Channel 27, on pacificcoast.tv, and on Facebook at www.facebook.com/cityofhalfmoonbay. Please click to join the webinar: <https://us06web.zoom.us/j/87674804231> or join by phone at 669-900-9128, using Webinar ID 876-7480-4231. If joining by phone, use *9 to raise your hand, *6 to mute and unmute.*

ROLL CALL / PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PROCLAMATIONS AND PRESENTATIONS

I.D.E.S. SOCIETY PROCLAMATION

AGE FRIENDLY INITIATIVE

MID COAST COMMUNITY COUNCIL UPDATE

MAYOR'S ANNOUNCEMENTS OF COMMUNITY ACTIVITIES AND COMMUNITY SERVICE

REPORT OUT FROM RECENT CLOSED SESSION MEETINGS

CITY MANAGER UPDATES TO COUNCIL

HALFMOONBAY.GOV

DOORDASH

TENANT WORKSHOP

REPUBLIC SERVICES TRASH DELAYS

PUBLIC FORUM

1. CONSENT CALENDAR

1.A WAIVE READING OF RESOLUTIONS AND ORDINANCES

1.B WARRANTS FOR THE MONTH OF JUNE 2025

Staff Recommendation: Accept the warrants list for the month of June 2025.

[STAFF REPORT](#)

[ATTACHMENT](#)

1.C APPROVAL OF MINUTES

Staff Recommendation: Approve the minutes from the May 6, 2025 - June 17, 2025 City Council Regular and Special Meetings.

[ATTACHMENT](#)

1.D HALF MOON BAY BICYCLE / PEDESTRIAN ADVISORY COMMITTEE BY-LAWS AND APPOINTMENTS

Staff Recommendation: Adopt a resolution approving changes to the Half Moon Bay Bicycle / Pedestrian Advisory Committee (BPAC) By-Laws.

[STAFF REPORT](#)

[ATTACHMENT](#)

1.E GRANT APPLICATION TO THE CALIFORNIA COASTAL COMMISSION FOR \$500,000 TO FUND THE UPDATE OF THE LOCAL COASTAL PROGRAM IMPLEMENTATION PLAN

Staff Recommendation: Adopt a resolution authorizing the City Manager to submit a grant application to the California Coastal Commission for \$500,000 to fund a comprehensive update to the Local Coastal Program Implementation Plan.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

1.F CASELLE, INC. PROFESSIONAL SERVICES AGREEMENT

Staff Recommendation: Adopt a resolution authorizing the City Manager to execute a professional services agreement through June 30, 2026, with Caselle Inc., for Enterprise Resource Planning (ERP) software in the amount of \$50,856.

[STAFF REPORT](#)

[ATTACHMENT](#)

2. ORDINANCES AND PUBLIC HEARINGS

None

3. RESOLUTIONS AND STAFF REPORTS

3.A PURCHASE OF A NEW ALL ELECTRIC FORD TRANSIT VAN

Staff Recommendation: Adopt a resolution authorizing the City Manager to execute a purchase agreement in the amount of \$57,935.89 with Towne Ford for the purchase of a 2025 all-electric Ford Transit Van.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

3.B FISCAL YEAR 2025-26 SEWER SERVICE CHARGES AND ASSESSMENTS

Staff Recommendation: Adopt a resolution approving the Fiscal Year 2025-26 Sewer Service Assessments and charges, directing staff to file the assessment roll, authorizing the County Controller to place the assessment charges on the County of San Mateo Property Tax Roll, and directing staff to bill assessments directly that are not on the tax roll.

[STAFF REPORT](#)

[ATTACHMENT](#)

3.C FORMATION OF TEMPORARY CITY COUNCIL AD HOC COMMITTEES

Staff Recommendation: Adopt resolutions authorizing: 1) Creation of a temporary Ad Hoc Committee for evaluating the staffing and structure of the City organization; and 2) Creation of a temporary Ad Hoc Committee for exploring options related to the expiring Golf Facilities Fee.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

COMMISSION / COMMITTEE UPDATES

FOR FUTURE DISCUSSION / POSSIBLE AGENDA ITEMS

CITY COUNCIL REPORTS

ADJOURNMENT